The Authorized Permit Agent form may be used by a licensed contractor to designate an individual to obtain permit(s) on his/her behalf for a project(s). The contractor should submit an Authorized Permit Agent Form for each project that he/she designates an individual to pull permits for. The form is to be given to the permit office in the city or county in which the project is located. Do not send a copy of this form to the Board office unless you are requested to do so.
State Licensing Board for
Residential and General Contractors

Authorized Permit Agent Form
License verification by permitting office should be completed by visiting sos.ga.gov/plb/

Licensed Contractor: _____ Individual  _____ Qualifying Agent

Name of licensed person ______________________________________________________
*Please attach a copy of Individual license or Company License (Reflects company and qualifying agent license number)

License number of individual or qualifying agent: ______________________________

Name of licensed company(if applicable)__________________________

License number of company(if applicable):________________________________________

I, ______________________________________________, hereby designate
Licensed Individual or Qualifying Agent
________________________________________________ to apply for and obtain the permit(s) for the
*Please attach a copy of the authorized permit agent’s driver’s license.

project at:

________________________________________________
Street address

________________________________________________
Apartment or Suite Number

________________________________________________
City                        Zip Code

I, the undersigned, being the contractor as either an individual or a qualifying agent, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Signature of individual or qualifying agent __________________________________________

State of ______________________________ County of ______________________________

Subscribed and sworn to before me this _______ day of ________________20__

Signature of Notary Public______________________________ (Seal)